

# **Important Instruction**

**Please read the instructions carefully**

- 1) Do not use Mr./Ms./Mrs./Dr. in Student Name, we have provided facility for selecting Student Title for the same.
- 2) If already filled student data edit his/her Personal Information
- 3) Do not use Mr./Ms./Mrs./Dr. in Mentor Name, we have provided facility for selecting Mentor Title for the same.
- 4) If already filled data edit his/her Personal Information – Mentor Name and Mentor Gender and Extra Facility Checkbox if needed.
- 5) **This information of student and mentor will be used while printing students and mentors certificates.**
- 6) Some Universities has already filled mentor name like DR.PRASHANT PAWAR . So, please update it as only PRASHANT PAWAR and select Proper Mentor Title from Dropdown